اسم المقرر: لغة أجنبية 3:

Map of the English book (Infotech -Third Edition) for the second year in T.C.C College

The Unit	The ideas discussed in the typed texts and tape scripts	Vocabularies	Grammar
16 **Spreadsheets**	What's spreadsheet? What is it used for? Spreadsheets versus visual representation.	cells- columns- formulas- values- Some shortcuts in the Excel program.	-----
17 **databases**	What a database is. What it is used for. Basic features of database programs Mail merging Standard letters- data document- main documents	fields- records – files- layout- updating	plurals
18 **Faces of the Internet**	What's the Internet? Internet software: e-mail, web, browser, newsreader ,IRC /chats, FTP, conferencing, Telnet	Modem- hypertext , link, URL, Intranet	be going to + infinitive
19 **Graphics and design**	A basic tool palette computer graphics – describing 2-D and 3-D graphics	Graphics- patterns- primitives- attributes- dithering- zoom- rotation-	Gerunds (-ing)
20 **Desktop Publishing**	Fonts, a necessary part of DTP What is 'desktop publishing'?	The page layout application, Service bureau ,Font Scalable fonts, Postscript fonts, adobe systems	Affixation Conversion Compounding

21 **web design**	How to plan , design and publish a website- Creating web pages	HTML codes, the homepage: The internet portal, web editors	Modal verbs
22 **Multimedia**	A multimedia system software : revision- Multimedia on the web – recognizing file formats-describing the process of making a movie on a PC	A built-in synthesizer, MIDI, streaming, webcast , Plug-in, Video editing ,File extensions, MP3 Rate ,wav files,	Conditional clauses
23 **Program Design**	Steps in producing a program- programming language	Algorithm, Flowchart, Coding Machine, code, debugging bugging, documentation, high-level language, Low-level language, the compiler assembler, the source program, assembly language, the object program, Problem-oriented languages, Machine-oriented languages ,Object-oriented languages:	Infinitive constrictions.